



**MEMORANDUM**

**TO:** Company of Tiny Beautiful Things

**FROM:** Marketing and Communications

**SUBJECT:** Notice of Photo & Video

**DATE:** April 20 2023

Dear Cast & Creative Team:

Per our agreement with AEA, this notice is to inform you that Taylor Staniforth (TayStan

Photography) and/or the official social media intern will be capturing the following video footage and

photography from Tuesday, May 2 - June 17.

- Staniforth/Intern will be capturing behind-the-scenes and onstage videos and photos to be used as part of Circle Theatre's social media and web platforms
- Captured footage will also be used across Circle's platforms and emails for further Tiny Beautiful Things promotions

Please do not hesitate to let me know if you have any questions.

Thank you,  
Taylor  
Circle Theatre Team